



**The Federation of
Hackbridge Primary School and Spencer Nursery School**

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Dear Parents and Carers

Delayed opening of educational settings according to government guidance

Yesterday, the government published their contingency framework for schools. Schools in Sutton are named in the appendix A to this document as Sutton has been identified as an area with a high rate of incidence or transmission of coronavirus. This means that our school will not re-open to all on Tuesday next week as had originally been planned.

From Tuesday 5th January 2021, our school can only allow children of critical workers and those defined as vulnerable to attend.

Vulnerable children include those who:

- are assessed as being in need under section 17 of the Children Act 1989, including children and young people who have a child in need plan, a child protection plan or who are a looked-after child;
- have been identified as otherwise vulnerable by educational providers or local authorities (including children's social care services), and who could therefore benefit from continued full-time attendance, this might include:
- children and young people on the edge of receiving support from children's social care services or in the process of being referred to children's services
- adopted children or children on a special guardianship order
- those living in temporary accommodation
- those who are young carers
- those who may have difficulty engaging with remote education at home (for example due to a lack of devices or quiet space to study)
- others at the provider and local authority's discretion including pupils and students who need to attend to receive support or manage risks to their mental health.

Critical workers

- Parents whose work is critical to the coronavirus (COVID-19) and EU transition response include those who work in health and social care and in other key sectors outlined in the following sections here <https://www.gov.uk/government/publications/coronavirus-covid-19-maintaining-educational-provision/guidance-for-schools-colleges-and-local-authorities-on-maintaining-educational-provision#vulnerable-children-and-young-people> which are also included at the end of this letter.

WHAT YOU NEED TO DO:

For children whose parents are critical workers or parents/carers of vulnerable children as defined above: complete the form sent with this letter and return it to the school by midday on Monday 4th January 2021 at the latest. Please note that on-site provision must be for five day a week attendance.

For children of critical workers, evidence of your current employment is also required to be sent with your form. Forms must be returned to office@hackbridgeprimary.sutton.sch.uk .

Completed forms will be reviewed by school leaders and parents will receive a confirmation email if their child is to be offered school based provision from Tuesday 5th January 2021 onwards. We will endeavour to begin responding as soon as forms, and employment evidence for critical workers, are received.

**You must not bring your child to school if you have not received a confirmation email from us.
For the children of critical workers, please ensure that you send evidence of your employment with your application form so as not to delay our ability to respond to your request.**

All children that we agree provision for from Tuesday 5th January 2021 will be educated in their usual classroom on the usual site that they attend. All children who are attending school must wear school uniform and should wear additional layers underneath their school sweatshirt when it is particularly cold.

For children who are attending, we will continue to operate the same staggered start and finish times as we had in place last term.

In accordance with the government guidelines, our three Nursery classes (Caterpillars, Tadpoles & Honeybees) can operate fully as normal with all children able to attend who are in these classes.

We will continue with all of our existing health and safety measures as outlined in our full risk assessment on the school website.

PLEASE NOTE THAT WE WILL ONLY ALLOW ONE ADULT FROM A FAMILY ON SITE TO DROP OFF/COLLECT CHILDREN EVERY DAY AND THAT ALL ADULTS COMING ON TO THE SCHOOL SITE MUST WEAR A FACE COVERING UNLESS THEY CAN SHOW EVIDENCE OF BEING EXEMPT FROM WEARING THIS.

If you currently have a place for your child in the Jancett After School Club, then they should have advised you separately about their arrangements from Tuesday onwards.

Breakfast Club will continue for those children who already have a place and are attending school.

REMOTE LEARNING FOR PUPILS NOT ATTENDING SCHOOL

In line with government expectations, we will continue to make daily lessons available on your child's Google Classroom account from Tuesday 5th January 2021. All pupils who are not attending school are expected to engage with these lessons, as your child's class teacher will be reviewing this daily. Please note that the government's updated guidance states that those children who may have difficulty engaging with remote education at home (for example due to a lack of devices or quiet space to study) may attend school as a vulnerable pupil and should return the application form to the school.

We trust we can ask for your honesty, patience and understanding whilst we arrange things moving forwards. The government has stipulated that these contingency arrangements will begin from the start of the spring term and will be reviewed again by 18th January 2021. We will, of course, continue to keep you updated as soon as there is any change.

We hope that you have had a restful Christmas and look forward to seeing you all as soon as we are able to fully re-open later in the new year.

Yours faithfully



Emma Walford
Headteacher

The government's full list of key workers is as follows:

Health and social care

This includes but is not limited to doctors, nurses, midwives, paramedics, social workers, care workers, and other frontline health and social care staff including volunteers; the support and specialist staff required to maintain the UK's health and social care sector; those working as part of the health and social care supply chain, including producers and distributors of medicines and medical and personal protective equipment.

Education and childcare

This includes nursery and teaching staff, social workers and those specialist education professionals who must remain active during the COVID-19 response to deliver this approach.

Key public services

This includes those essential to the running of the justice system, religious staff, charities and workers delivering key frontline services, those responsible for the management of the deceased, and journalists and broadcasters who are providing public service broadcasting.

Local and national government

This only includes those administrative occupations essential to the effective delivery of the COVID-19 response or delivering essential public services such as the payment of benefits, including in government agencies and arms length bodies.

Food and other necessary goods

This includes those involved in food production, processing, distribution, sale and delivery as well as those essential to the provision of other key goods (for example hygienic and veterinary medicines).

Public safety and national security

This includes police and support staff, Ministry of Defence civilians, contractor and armed forces personnel (those critical to the delivery of key defence and national security outputs and essential to the response to the COVID-19 pandemic), fire and rescue service employees (including support staff), National Crime Agency staff, those maintaining border security, prison and probation staff and other national security roles, including those overseas.

Transport

This includes those who will keep the air, water, road and rail passenger and freight transport modes operating during the COVID-19 response, including those working on transport systems through which supply chains pass.

Utilities, communication and financial services

This includes staff needed for essential financial services provision (including but not limited to workers in banks, building societies and financial market infrastructure), the oil, gas, electricity and water sectors (including sewerage), information technology and data infrastructure sector and primary industry supplies to continue during the COVID-19 response, as well as key staff working in the civil nuclear, chemicals, telecommunications (including but not limited to network operations, field engineering, call centre staff, IT and data infrastructure, 999 and 111 critical services), postal services and delivery, payments providers and waste disposal sectors.