



What to do if...	Action Needed...	Return to school when...	When to telephone the school...
<p><b>1</b> ... my child has COVID-19 symptoms.</p>	<ul style="list-style-type: none"> <li>Do not come to school.</li> <li>Self-isolate the whole household.</li> <li>Contact school to inform us – telephone 020 8647 7974.</li> <li>Get your child tested.</li> <li>Inform the school immediately about the test result via email at <a href="mailto:office@hackbridgeprimary.sutton.sch.uk">office@hackbridgeprimary.sutton.sch.uk</a></li> </ul>	<p>... the test comes back negative or a period of 10 days has passed since the symptoms started, and the child no longer has symptoms and feels well. (See number 5 below for guidance on actions for the rest of the household including siblings.)</p>	<ul style="list-style-type: none"> <li>On the first day.</li> <li>When the test result comes back or after the 10th day if your child is not returning.</li> <li>There is no need to phone every day of the absence.</li> </ul>
<p><b>2</b> ... my child tests positive for COVID-19.</p>	<ul style="list-style-type: none"> <li>Do not come to school.</li> <li>Self-isolate the whole household.</li> <li>Contact school to inform us – telephone 020 8647 7974.</li> <li>Inform the school immediately about the test result via email at <a href="mailto:office@hackbridgeprimary.sutton.sch.uk">office@hackbridgeprimary.sutton.sch.uk</a></li> <li>Agree with us an earliest date for possible return (minimum of 10 days).</li> </ul>	<p>... 10 days have passed since symptoms began, even if they still have a cough or loss of taste/smell (these symptoms can last for several weeks) AND the child feels well.</p>	<ul style="list-style-type: none"> <li>On the day you receive the test results.</li> <li>The day of the earliest agreed return date if your child is not returning.</li> <li>There is no need to phone every day of the absence.</li> </ul>
<p><b>3</b> ... my child tests negative for COVID-19.</p>	<ul style="list-style-type: none"> <li>Contact school to inform us – telephone 020 8647 7974.</li> <li>Inform the school immediately about the test result via email at <a href="mailto:office@hackbridgeprimary.sutton.sch.uk">office@hackbridgeprimary.sutton.sch.uk</a></li> <li>Discuss when your child can come back to school (same day/next day).</li> </ul>	<p>... the test comes back negative.</p>	<ul style="list-style-type: none"> <li>On the day you receive the test results.</li> </ul>
<p><b>4</b> ... my child is ill with symptoms not linked to COVID-19 and cannot come to school.</p>	<ul style="list-style-type: none"> <li>Do not come to school.</li> <li>Contact school to inform us – telephone 020 8647 7974.</li> </ul>	<p>... when they are better or after 24 hours following the last bout of sickness or diarrhoea (as per attendance policy).</p>	<ul style="list-style-type: none"> <li>On the first and every day of absence.</li> </ul>
<p><b>5</b> ... someone in my household has COVID-19 symptoms.</p>	<ul style="list-style-type: none"> <li>Do not come to school.</li> <li>Self-isolate the whole household.</li> <li>Contact school to inform us – telephone 020 8647 7974.</li> <li>Household member to get tested.</li> <li>Inform the school immediately about the test result via email at <a href="mailto:office@hackbridgeprimary.sutton.sch.uk">office@hackbridgeprimary.sutton.sch.uk</a></li> </ul>	<p>... the test comes back negative or 14 days have passed and no symptoms have shown.</p>	<ul style="list-style-type: none"> <li>On the first day.</li> <li>When the test comes back or after the 14th day if your child is not returning.</li> <li>There is no need to phone every day of the absence.</li> </ul>
<p><b>6</b> ...someone in my household tests positive for COVID-19.</p>	<ul style="list-style-type: none"> <li>Do not come to school.</li> <li>Self-isolate the whole household.</li> <li>Contact school to inform us – telephone 020 8647 7974.</li> <li>Inform the school immediately about the test result via email at <a href="mailto:office@hackbridgeprimary.sutton.sch.uk">office@hackbridgeprimary.sutton.sch.uk</a></li> <li>Agree with us an earliest date for possible return (minimum of 14 days).</li> </ul>	<p>... the child has completed 14 days of isolation.</p>	<ul style="list-style-type: none"> <li>When the test results are known.</li> <li>After the 14th day if your child is not returning.</li> <li>There is no need to phone every day of the absence.</li> </ul>

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<b>7</b> ... NHS Test and Trace has identified my child as a close contact of somebody with symptoms or confirmed COVID-19.	<ul style="list-style-type: none"> <li>Do not come to school.</li> <li>Your child must isolate for 14 days.</li> <li>Contact school to inform us – telephone 020 8647 7974.</li> <li>Agree an earliest date for possible return (minimum of 14 days).</li> </ul>	... the child has completed 14 days of isolation.	<ul style="list-style-type: none"> <li>On the first day.</li> <li>After the earliest agreed return date if your child is not returning.</li> <li>There is no need to phone every day of the absence.</li> </ul>
<b>8</b> ... NHS Test and Trace has identified a household member (other than my child) as a close contact of somebody with symptoms or who has been confirmed to have COVID-19.	<ul style="list-style-type: none"> <li>The household member must self-isolate for 14 days.</li> <li>Child can continue to attend school.</li> </ul>	... child can continue to attend school.	<ul style="list-style-type: none"> <li>N/A</li> </ul>
<b>9</b> ... a sibling attending another school has been sent home to self-isolate due to there being a positive case in their school.	<ul style="list-style-type: none"> <li>Sibling must self-isolate for 14 days.</li> <li>Hackbridge Primary School child(ren) can continue to attend as long as the sibling that is isolating does not develop symptoms.</li> </ul>	... child can continue to attend school	<ul style="list-style-type: none"> <li>N/A</li> </ul>
<b>10</b> ... my child has travelled abroad from a country or territory that is NOT on the exempt list of countries.	<ul style="list-style-type: none"> <li>If returning from a destination where quarantine is needed*:               <ul style="list-style-type: none"> <li>Minimum of 14 days self-isolation for all those who travelled.</li> </ul> </li> <li>Contact school to inform us you are back in the country and we will agree an earliest date for possible return to school – telephone 020 8647 7974.</li> </ul> <p>*See Foreign, Commonwealth &amp; Development Office (FCDO) – for up to date travel information</p>	... the quarantine period of 14 days has been completed.	<ul style="list-style-type: none"> <li>When you return to England.</li> <li>After the earliest agreed return date if your child is not returning.</li> <li>There is no need to phone every day of the absence.</li> </ul>
<b>11</b> ... my child has travelled abroad from a country or territory that IS on the exempt list of countries.	<ul style="list-style-type: none"> <li>If returning from a destination where quarantine is NOT needed:               <ul style="list-style-type: none"> <li>Check the current exempt countries and territories list to confirm the country you have travelled from or through is on the exempt list.</li> </ul> </li> <li>If you have travelled from an exempt country, your child can return to school.</li> </ul>	... child can continue to attend school if ALL countries travelled through are exempt from quarantine.	<ul style="list-style-type: none"> <li>N/A</li> </ul>

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<b>12</b> ... we have received medical advice that my child must resume shielding.	<ul style="list-style-type: none"> <li>Do not come to school.</li> <li>Contact school to inform us – telephone 020 8647 7974.</li> <li>Shield until you are informed that restrictions are lifted and shielding is paused again.</li> </ul>	... school inform you that restrictions have been lifted and your child can return to school again. ... you receive medical advice that your child may return to school.	<ul style="list-style-type: none"> <li>On the first day and then as agreed OR as any updates are available.</li> <li>There is no need to phone every day of the absence.</li> </ul>
<b>13</b> ... my child's bubble is closed due to a COVID-19 outbreak in school.	<ul style="list-style-type: none"> <li>Child must not come to school.</li> <li>Support your child at home with remote education provided by the school.</li> <li>Your child will need to self-isolate for 14 days.</li> <li>Other siblings may continue to attend school as long as the isolating sibling DOES NOT developing symptoms.</li> </ul>	... school inform you that the bubble will be reopened.	<ul style="list-style-type: none"> <li>If your child develops symptoms at any point, at which point follow down point 1.</li> </ul>
<b>14</b> ... I am unable to get a test for someone in the household who has symptoms.	<ul style="list-style-type: none"> <li>If you are not able to get a test in the first 5 days of your child/household member having symptoms, your child and anyone they live with must stay at home and self-isolate for 14 days.</li> <li>Anyone in your support bubble must also stay at home.</li> </ul>	... the child has completed 14 days of isolation.	<ul style="list-style-type: none"> <li>N/A</li> </ul>

**If you or someone in your household receives a POSITIVE COVID-19 test result over a weekend, please inform the school via email at [office@hackbridgeprimary.sutton.sch.uk](mailto:office@hackbridgeprimary.sutton.sch.uk) marking the email URGENT in the subject header as this will allow us time to contact Public Health England and make plans before Monday. Your support with this would be greatly appreciated.**

Covid-19 symptoms: <https://www.nhs.uk/conditions/coronavirus-covid-19/symptoms/>

How to book a test: <https://www.nhs.uk/conditions/coronavirus-covid-19/testing-and-tracing/get-a-test-to-checkif-you-have-coronavirus/>

Phone 119 if you have problems with the internet.