



**The Federation of
Hackbridge Primary School and Spencer Nursery School**

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8th April 2020

Dear Parents/Carers of pupils eligible for free school meals (benefits related)

Offer of FSM packed lunches whilst awaiting your government e-voucher codes

As advised yesterday, we placed our order for you to be directly emailed a free school meals e-voucher from the government's provider on the day that the scheme was launched last Wednesday. However, we are aware that the provider, Edenred, has yet to send you your code because their system is overwhelmed with orders. We have been chasing this up every day by email and telephone on your behalf and will continue to do so.

Whilst we will continue to place another Edenred order today, following the government's announcement to schools yesterday that the e-vouchers are to also be sent to parents/carers for the two Easter holiday weeks, we have been in discussion with the local authority with our concerns that these have currently not been received by you.

The local authority has suggested that we therefore continue to offer to make daily packed lunches for eligible pupils which parents/carers can collect from the school in the interim.

We can offer this for Thursday 9th April, Tuesday 14th April, Wednesday 15th April, Thursday 16th April and Friday 17th April (by which time we hope that Edenred will have managed to send out your e-voucher codes to you).

If you wish us to prepare a free school meal packed lunch for your child on the specified days, which you will collect from the school daily, then **PLEASE EMAIL office@hackbridgeprimary.sutton.sch.uk BY 2PM TODAY, WED 8TH APRIL** so that we can collate numbers and arrange for the packed lunches to be made from tomorrow.

We do realise that this system is not perfect as it requires you to attend the school to collect the packed lunch, however, we do not have the mechanisms to deliver this to you. We will, of course, observe social distancing measures when handing the lunch over to you. We would also ask you kindly to observe the social distancing rules whilst waiting outside the school if you arrive at the same time as any other parent/carer. Parents/Carers can come at any time between 12pm and 3pm on the specified days to collect their child's requested packed lunch.

Kind regards

Hackbridge Primary School